



**REGULAR PIQUA CITY COMMISSION MEETING
JANUARY 4, 2022
7:30 PM
COMMISSION CHAMBER-2ND FLOOR
201 WEST WATER STREET
PIQUA, OHIO 45356**

CALL TO ORDER

THE PLEDGE OF ALLEGIANCE

ROLL CALL

**OATH OF OFFICE
THIRD WARD COMMISSIONER – KRIS LEE**

**OATH OF OFFICE
FOURTH WARD COMMISSIONER – CHRIS GRISSOM**

**OATH OF OFFICE
MAYOR –**

**OATH OF OFFICE
VICE MAYOR -**

REGULAR PIQUA CITY COMMISSION MEETING

CONSENT AGENDA

1. **APPROVAL OF MINUTES**
Approval of the Minutes from the December 14, 2021 Regular Piqua City Commission Meeting

NEW BUSINESS

2. **RESOLUTION NO. R-1-22**
A RESOLUTION APPROVING THE PURCHASE OF EXCESS LIABILITY INSURANCE
3. **RESOLUTION NO. R-2-22**
A RESOLUTION APPROVING THE PURCHASE OF LIABILITY INSURANCE FOR PIQUA'S COMBUSTION TURBINES

PUBLIC COMMENT

(This is an opportunity for citizens to address the City Commission regarding agenda items, issues, or to provide information. Comments are requested to be limited to five (5) minutes and specific questions should be addressed to the City Manager's office.)

CITY MANAGER'S REPORT

COMMISSIONERS COMMENTS

ADJOURNMENT

**MINUTES
REGULAR PIQUA CITY COMMISSION MEETING
TUESDAY, DECEMBER 14, 2021**

Piqua City Commission met at 5:00 P.M. in the Municipal Government Complex Commission Chambers located at 201 W. Water Street.

Roll Call as follows: Present: Mayor Lee, Commissioner Grissom, Commissioner Pearson, Commissioner Fogt, and Commissioner Hinds

Motion was made by Commissioner Fogt to enter into Executive Session. Motion was seconded by Commissioner Grissom. Motion carried unanimously. The Commissioners entered into Executive Session at 5:05 p.m.

EXECUTIVE SESSION

To consider confidential information related to economic development as further defined by Ohio Revised Code Section 121.22(G)(8) or as amended

Motion was made by Commissioner Hinds to adjourn from Executive Session at 5:35 p.m. Motion was seconded by Commissioner Pearson. Motion carried unanimously. The Executive Session was adjourned.

REGULAR PIQUA CITY COMMISSION MEETING

CONSENT AGENDA

APPROVAL OF MINUTES

Approval of the Minutes from the December 7, 2021 Regular Piqua City Commission Meeting

Commissioner Grissom moved for approval of the Consent Agenda; motion was seconded by Commissioner Pearson. Motion carried unanimously. Mayor Lee declared the Consent Agenda approved.

OLD BUSINESS

ORDINANCE NO. O-5-21 (3rd Reading)

AN ORDINANCE REPEALING SCHEDULE A OF CHAPTER 33 OF THE PIQUA CODE AND ADOPTING A NEW SCHEDULE A OF CHAPTER 33 OF THE PIQUA CODE, RELATING TO WAGES OF CERTAIN MUNICIPAL EMPLOYEES

Catherine M. Bogan, Human Resources Director presented the staff report.

There were no questions or comments.

Motion was made by Commissioner Fogt to adopt ORD. NO. O-5-21; motion was seconded by Commissioner Grissom. Motion carried unanimously by roll call. Mayor Lee declared ORD. NO. O-5-21 adopted.

ORDINANCE NO. O -6-21 (3rd Reading)

AN ORDINANCE REPEALING SCHEDULE A-1 OF CHAPTER 33 OF THE PIQUA CODE AND ADOPTING A NEW SCHEDULE A-1 OF CHAPTER 33 OF THE PIQUA CODE, RELATING TO WAGES OF CERTAIN MUNICIPAL EMPLOYEES

Catherine M. Bogan, Human Resources Director presented the staff report.

There were no questions or comments.

Motion was made by Commissioner Hinds to adopt ORD. NO. O-6-21; motion was seconded by Commissioner Fogt. Motion carried unanimously by roll call. Mayor Lee declared ORD. NO. O-6-21 adopted.

ORDINANCE NO. O-7-21 (3rd Reading)

AN ORDINANCE REPEALING EXISTING CHAPTER 33.08 AND ENACTING A NEW CHAPTER 33.08 OF THE PIQUA CODE RELATING TO EMPLOYEE INSURANCE.

Catherine M. Bogan, Human Resources Director presented the staff report.

There were no questions or comments.

Motion was made by Commissioner Pearson to adopt ORD. NO. O-7-21; motion was seconded by Commissioner Hinds. Motion carried unanimously by roll call. Mayor Lee declared ORD. NO. O-7-21 adopted.

ORDINANCE O-8-21 (3rd Reading)

AN ORDINANCE TO MAKE APPROPRIATIONS FOR THE CITY OF PIQUA, OHIO FOR THE YEAR 2022

Ben Goodin, Acting Finance Director presented the staff report

There were no questions or comments.

Motion was made by Commissioner Grissom to adopt ORD. NO. O-8-21; motion was seconded by Commissioner Pearson. Motion carried unanimously by roll call. Mayor Lee declared ORD. NO. O-8-21 adopted.

NEW BUSINESS

ORDINANCE NO. O-9-21

AN EMERGENCY AMENDED ORDINANCE TO MAKE APPROPRIATIONS FOR THE CITY OF PIQUA, OHIO FOR THE YEAR 2021

Ben Goodin, Acting Finance Director presented the staff report.

Motion was made by Commissioner Hinds to waive the three reading rule; motion was seconded by Commissioner Grissom. Motion carried unanimously. Mayor Lee declared the three reading rule waived.

There were no questions or comments.

Motion was made by Commissioner Grissom to adopt ORD. NO. O-9-21; motion was seconded by Commissioner Fogt. Motion carried unanimously by roll call. Mayor Lee declared ORD. NO. O-9-21 adopted.

RESOLUTION NO. R-116-21

A RESOLUTION AUTHORIZING TEMPORARY LOAN OF CASH FROM THE GENERAL FUND TO THE OTHER FUNDS FOR THE FISCAL YEAR 2021

Ben Goodin, Acting Finance Director presented the staff report.

There were no questions or comments.

Motion was made by Commissioner Hinds to adopt RES. NO. R-116-21; motion was seconded by Commissioner Fogt. Motion carried unanimously. Mayor Lee declared RES. NO. R-116-21 adopted.

RESOLUTION NO. R-117-21

A RESOLUTION AUTHORIZING TRANSFERS OF CASH FROM THE GENERAL FUND TO THE OTHER FUNDS FOR THE FISCAL YEAR 2021

Ben Goodin, Acting Finance Director presented the staff report.

There were no questions or comments.

Motion was made by Commissioner Pearson to adopt RES. NO. R-117-21; motion was seconded by Commissioner Grissom. Motion carried unanimously. Mayor Lee declared RES. NO. R-117-21 adopted.

RESOLUTION NO. R-118-21

A RESOLUTION AUTHORIZING TEMPORARY LOAN OF CASH FROM THE GENERAL FUND TO THE OTHER FUNDS FOR THE FISCAL YEAR 2022

Ben Goodin, Acting Finance Director presented the staff report.

There were no questions or comments.

Motion was made by Commissioner Fogt to adopt RES. NO. R-118-21; motion was seconded by Commissioner Pearson. Motion carried unanimously. Mayor Lee declared RES. NO. R-118-21 adopted.

RESOLUTION NO. R-119-21

A RESOLUTION AUTHORIZING TRANSFERS OF CASH FROM THE GENERAL FUND TO THE OTHER FUNDS FOR THE FISCAL YEAR 2022

Ben Goodin, Acting Finance Director presented the staff report.

Commissioner Fogt inquired how the funds allotted for the swimming pool would be used. Mr. Goodin replied these funds would be used for pool maintenance and possible demolition.

Motion was made by Commissioner Grissom to adopt RES. NO. R-119-21; motion was seconded by Commissioner Pearson. Motion carried unanimously. Mayor Lee declared RES. NO. R-119-21 adopted.

RESOLUTION NO. R-120-21

A RESOLUTION AUTHORIZING A PURCHASE ORDER TO MIAMI VALLEY RISK MANAGEMENT ASSOCIATION FOR PURCHASE OF INSURANCE

Catherine M. Bogan, Human Resources Director presented the staff report.

Commissioner Fogt inquired if there are other insurance companies being checked in to.

Ms. Bogan stated that yes, the city is open to considering other options. The contributions and reimbursements will be reviewed at year end for possible consideration of other providers.

Motion was made by Commissioner Fogt to adopt RES. NO. R-120-21; motion was seconded by Commissioner Hinds. Motion carried unanimously. Mayor Lee declared RES. NO. R-120-21 adopted.

RESOLUTION NO. R-121-21

A RESOLUTION AUTHORIZING THE RENEWAL OF LEASE OF PORTIONS OF 8620 N. COUNTY ROAD 25A

Shane Johnson, Underground Superintendent presented the staff report.

Mayor Lee asked for an explanation of the cost increase for the lease. Mr. Johnson responded that we have additional square footage.

Motion was made by Commissioner Hinds to adopt RES. NO. R-121-21; motion was seconded by Commissioner Grissom. Motion carried unanimously. Mayor Lee declared RES. NO. R-121-21 adopted.

RESOLUTION NO. R-122-21

A RESOLUTION AUTHORIZING THE CITY MANAGER TO PAY ANNUAL MEMBERSHIP DUES TO AMERICAN MUNICIPAL POWER, INC.

Ed Krieger, Power System Director presented the staff report.

There were no questions or comments.

Motion was made by Commissioner Hinds to adopt RES. NO. R-122-21; motion was seconded by Commissioner Fogt. Motion carried unanimously. Mayor Lee declared RES. NO. R-122-21 adopted.

RESOLUTION NO. R-123-21

A RESOLUTION AWARDING A CONTRACT FOR PURCHASE OF A BUCKET TRUCK FOR THE POWER SYSTEM

Ed Krieger, Power System Director presented the staff report.

Mayor Lee asked the age of the other two bucket trucks. Mr. Krieger replied one is a 2011 and the other is a 2014.

Motion was made by Commissioner Grissom to adopt RES. NO. R-123-21; motion was seconded by Commissioner Pearson. Motion carried unanimously. Mayor Lee declared RES. NO. R-123-21 adopted.

RESOLUTION NO. R-124-21

A RESOLUTION AUTHORIZING THE POWER SYSTEM TO PURCHASE #2 FUEL OIL ON THE OPEN AND SPOT MARKET

Ed Krieger, Power System Director presented the staff report.

Commissioner Fogt inquired due to the fluctuating fuel prices, are we looking to buy expansion tanks so the city can buy in bulk.?

Mr. Krieger explained that fuel is purchased based on usage, that the city has a fair amount of storage and that the tanks are filled when the prices are low.

Motion was made by Commissioner Grissom to adopt RES. NO. R-124-21; motion was seconded by Commissioner Fogt. Motion carried unanimously. Mayor Lee declared RES. NO. R-124-21 adopted.

RESOLUTION NO. R-125-21

A RESOLUTION AUTHORIZING A PURCHASE ORDER TO NELSON TREE SERVICE, LLC FOR ELECTRIC POWER LINE CLEARANCE

Ed Krieger, Power System Director presented the staff report.

There were no questions or comments.

Motion was made by Commissioner Fogt to adopt RES. NO. R-125-21; motion was seconded by Commissioner Grissom. Motion carried unanimously. Mayor Lee declared RES. NO. R-125-21 adopted.

RESOLUTION NO. R-126-21

A RESOLUTION RETAINING THE SERVICES OF NATIONAL INFORMATION SOLUTIONS COOPERATIVE (NISC) TO PROVIDE SOFTWARE AND PROFESSIONAL SERVICES FOR THE CITY OF PIQUA

Ed Krieger, Power System Director presented the staff report.

Mr. Krieger then asked RJ Monnin, Utility Business Office Manager to provide information with regard to this software as he has had years of experience with regard to NISC software and professional services.

The conversation between Mr. Monnin and the commissioners included the following: There will be an option for paperless billing, added flexibility with budget billing, process improvements will be looked into within the system, the pro-ration process being part of the system, this is a one-stop shop for a lot of technology, there will be lots of changes that the citizens will need to be educated, but the system will be easy to use. There will be the availability of utilizing kiosks to.

Motion was made by Commissioner Pearson to adopt RES. NO. R-126-21; motion was seconded by Commissioner Hinds. Motion carried unanimously. Mayor Lee declared RES. NO. R-126-21 adopted.

PUBLIC COMMENT

There were no questions or comments

CITY MANAGER'S REPORT

Amy Welker, Acting City Manager had a couple of reminders with regard to the city offices being closed next week on Thursday and Friday and the following week on Friday in observance of the holidays, and that trash pickup will be a day behind.

COMMISSIONERS COMMENTS

All of the commissioners wished everyone a Merry Christmas and Happy New Year. To get out and enjoy the weather, Christmas lights and family, looking forward to a fresh start next year and don't forget the fireworks on New Year's Eve.

ADJOURNMENT

Motion was made by Commissioner Pearson to adjourn from the Regular City Commission Meeting at 6:30 p.m. Motion was seconded by Commissioner Hinds. Motion carried unanimously. The Regular Commission meeting was adjourned

KRIS LEE, MAYOR

PASSED: _____

ATTEST: _____

KAREN S. JENKINS
CLERK OF COMMISSION

RESOLUTION NO. R-1-22

**A RESOLUTION APPROVING THE PURCHASE OF
EXCESS LIABILITY INSURANCE**

WHEREAS, certain specialty areas do not fall within the coverage of the City's general liability policy and excess liability insurance is needed for coverage; and

WHEREAS, excess liability insurance covers the City's dams for its lakes and canal, pollution and claims arising out of an injury or property damage as a result of an exercise of its emergency assistance agreements with other communities specifically related to power and claims related to water and wastewater; and

WHEREAS, Associated Electric & Gas Insurance Services Limited ("AEGIS") has provided excess liability coverage to the City for its dams and water, wastewater and power-utility for over twenty years.

NOW THEREFORE, BE IT RESOLVED by the Commission of the City of Piqua, Miami County, Ohio, the majority of all members elected thereto concurring, that:

SEC. 1: The City Manager is authorized to renew excess liability coverage for the City's dams, pollution and emergency assistance agreements with Associated Electric & Gas Insurance Services Limited ("AEGIS") in the amount not to exceed \$105,000.00 for the period of January 1, 2022 – December 31, 2022.

SEC. 2: The Finance Director is hereby authorized to draw his warrants from time to time on the appropriate account of the city treasury in an amount not to exceed \$105,000.00 in payment according to the premium and certifies that the funds are available.

SEC. 3: This Resolution shall take effect and be in force from the earliest period allowed by law.

KRIS LEE, MAYOR

PASSED: _____

ATTEST: _____
KAREN S. JENKINS
CLERK OF COMMISSION

The Motion to adopt the foregoing Resolution was offered by _____
seconded by _____ and on roll call the following vote ensued:

Mayor Kris Lee _____
Commissioner Kathryn B. Hinds _____
Commissioner Chris Grissom _____
Commissioner Cindy Pearson _____
Commissioner Thomas Fogt _____

Commission Agenda Staff Report

MEETING DATE	January 4, 2022		
REPORT TITLE (Should match resolution/ordinance title)	A Resolution Approving the Purchase of Excess Liability Insurance		
SUBMITTED BY	Name & Title: Benjamin Goodin, Acting Finance Director		
	Department: Finance		
AGENDA CLASSIFICATION	<input type="checkbox"/> Consent	<input type="checkbox"/> Ordinance	<input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Regular
APPROVALS/REVIEWS	<input checked="" type="checkbox"/> City Manager		<input checked="" type="checkbox"/> Finance Director
	<input type="checkbox"/> Asst. City Manager/Development		<input type="checkbox"/> Law Director
	<input type="checkbox"/> Department Director;		<input type="checkbox"/> Other:
BACKGROUND (Includes description, background, and justification)	MVRMA is unable to cover certain specialty areas under our general liability policy. AEGIS has provided this excess liability coverage for the City for its dams and areas of water, wastewater, and power utilities for several years. This resolution continues insurance coverage for calendar year 2022.		
BUDGETING AND FINANCIAL IMPACT (Includes project costs and funding sources)	Budgeted \$:	\$ 105,000.00	
	Expenditure \$:	\$ 101,588.00	
	Source of Funds:	Various	
	Narrative:		
OPTIONS (Include Deny /Approval Option)	1.	Adopt Resolution retaining AEGIS services	
	2.	Reject Resolution and provide staff with further direction regarding excess liability and property insurance.	
PROJECT TIMELINE	January 1, 2022 – December 31, 2022		
STAFF RECOMMENDATION	It is recommended that the resolution be approved and the City continue with AEGIS for excess liability and property insurance.		
ATTACHMENTS			

RESOLUTION NO. R-2-22

**A RESOLUTION APPROVING THE PURCHASE OF
LIABILITY INSURANCE FOR PIQUA'S COMBUSTION TURBINES**

WHEREAS, certain specialty areas do not fall within the coverage of the City's general liability policy and excess liability insurance is needed for coverage; and

WHEREAS, the City has been able to obtain coverage in a rare market for the combustion turbines due to their unique nature and size of claims; and

WHEREAS, the City was able to obtain coverage in 2017 from Chubb and desires to renew that coverage.

NOW THEREFORE, BE IT RESOLVED by the Commission of the City of Piqua, Miami County, Ohio, the majority of all members elected thereto concurring, that:

SEC. 1: The City Manager is authorized to enter into an agreement for liability and property coverage for the City's combustion turbines through Chubb effective January 1, 2022 and expiring on December 31, 2022 in the amount not to exceed \$145,000.00.

SEC. 2: The Finance Director is hereby authorized to draw his warrants from time to time on the appropriate account of the city treasury in an amount not to exceed \$145,000.00 in payment according to the premium and certifies that the funds are available.

SEC. 3: This Resolution shall take effect and be in force from the earliest period allowed by law.

KRIS LEE, MAYOR

PASSED: _____

ATTEST: _____
KAREN S. JENKINS
CLERK OF COMMISSION

The Motion to adopt the foregoing Resolution was offered by _____
seconded by _____ and on roll call the following vote ensued:

Mayor Kris Lee _____
Commissioner Kathryn B. Hinds _____
Commissioner Chris Grissom _____
Commissioner Cindy Pearson _____
Commissioner Thomas Fogt _____

Commission Agenda Staff Report

MEETING DATE	January 4, 2022		
REPORT TITLE (Should match resolution/ordinance title)	A Resolution Approving the Purchase of Liability Insurance for Piqua's Combustion Turbines		
SUBMITTED BY	Name & Title: Benjamin Goodin, Acting Finance Director		
	Department: Finance		
AGENDA CLASSIFICATION	<input type="checkbox"/> Consent	<input type="checkbox"/> Ordinance	<input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Regular
APPROVALS/REVIEWS	<input checked="" type="checkbox"/> City Manager		<input checked="" type="checkbox"/> Finance Director
	<input type="checkbox"/> Asst. City Manager/Development		<input type="checkbox"/> Law Director
	<input type="checkbox"/> Department Director;		<input type="checkbox"/> Other:
BACKGROUND (Includes description, background, and justification)	MVRMA is unable to cover certain specialty areas under our general liability policy. CHUBB has provided this excess liability coverage for the Power utility's combustion turbines in the past. This resolution continues insurance coverage for calendar year 2022.		
BUDGETING AND FINANCIAL IMPACT (Includes project costs and funding sources)	Budgeted \$:	\$ 145,000.00	
	Expenditure \$:	\$ 142,596.00	
	Source of Funds:	Power	
	Narrative:		
OPTIONS (Include Deny /Approval Option)	1.	Adopt Resolution retaining CHUBB services	
	2.	Reject Resolution and provide staff with further direction regarding excess liability and property insurance.	
PROJECT TIMELINE	January 1, 2022 – December 31, 2022		
STAFF RECOMMENDATION	It is recommended that Resolution be approved and the City continue with CHUBB for excess liability and property insurance.		
ATTACHMENTS			